**Volunteer Survey**  insert org logo here

Thank you for volunteering your time, skills and commitment at insert your organisation here. Our volunteers contribute to “insert your organisation values/ outcomes / mission statement”.

This survey is to collate information about volunteering experiences and requirements for the coming year so we can continue to improve our programs. It should only take a few minutes of your time. Responses are anonymous, confidential and voluntary.

We will summarise the completed surveys to improve our programs and publish the key findings in “insert newsletter/annual report/ email/ monthly meeting…”

If you have any questions about this survey , please contact

Name and position:

Phone

Text

Email

*You don’t have to use all of these questions, make it as short as you can and only ask questions you absolutely need to know to measure and improve your volunteer program, satisfy grant requirements or reports to your board.*

You may chose to insert something here e.g.

* Inspirational quote about volunteers
* A quote from the community you serve thanking volunteers
* A quote from your Senior Leadership about the value of volunteers in your organisation
* A picture of your volunteers doing what they do best! (make sure you have consent to use their image)

How long have you volunteered for insert org name \_\_\_\_\_\_\_\_\_\_\_years \_\_\_\_\_\_\_\_\_\_\_\_months

If you have volunteered for 12 months or less, please answer the following questions about your volunteer intake process.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Strongly agree | Agree | Disagree | Strongly Disagree | Not applicable |
| After expressing my interest in volunteering, I was satisfied with the time it took for insert org name to contact me to discuss volunteer opportunities | 🞎 | 🞎 | 🞎 | 🞎 |  |
| During the application process I was provided with sufficient information to make a decision about volunteering | 🞎 | 🞎 | 🞎 | 🞎 |  |
| I found the paperwork and screening checks easy to complete | 🞎 | 🞎 | 🞎 | 🞎 |  |
| At my first shift I was welcomed and inducted to the role | 🞎 | 🞎 | 🞎 | 🞎 |  |
| The training I received for my volunteer role gave me a good understanding of what to do | 🞎 | 🞎 | 🞎 | 🞎 |  |
| I was provided information about who to report to and their contact details | 🞎 | 🞎 | 🞎 | 🞎 |  |
| I understand how volunteers contribute to the work at insert org name here | 🞎 | 🞎 | 🞎 | 🞎 |  |

How can insert org name here improve the intake and onboarding of volunteers?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

In the past 12 months which areas have you volunteered in :

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Insert | 🞎 |  |  | 🞎 |
| Roles | 🞎 |  |  | 🞎 |
| Here | 🞎 |  |  | 🞎 |
|  | 🞎 |  |  | 🞎 |
|  | 🞎 |  |  | 🞎 |

How many hours do you volunteer for insert org name here

|  |  |
| --- | --- |
| Choose **ONE ONLY** | HOURS |
| Weekly |  |
| Fortnightly |  |
| Monthly |  |
| Yearly |  |

Please rate the statements below based on your experience volunteering with insert org name

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Strongly Agree | Agree | Disagree | Strongly Disagree |
| I receive clear and adequate guidance to carry out my volunteer role | 🞎 | 🞎 | 🞎 | 🞎 |
| I know who to speak to if I have questions about my role | 🞎 | 🞎 | 🞎 | 🞎 |
| I feel confident to carry out my volunteer role | 🞎 | 🞎 | 🞎 | 🞎 |
| I feel welcome and valued at insert org name | 🞎 | 🞎 | 🞎 | 🞎 |
| I have a sense of accomplishment when I volunteer with insert org name | 🞎 | 🞎 | 🞎 | 🞎 |
| I would recommend volunteering at insert org name to others | 🞎 | 🞎 | 🞎 | 🞎 |

How would you like volunteers to be recognised and rewarded at insert org name here

🞎 Yearly certificate

🞎 Social event – please tick one option Morning tea Lunch Afternoon Tea Dinner

🞎 Other event or ideas (please specify) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(Include any ways you already recognise volunteers e.g. “volunteer of the month” in your newsletter)*

Please feel free to make any further comments or suggestions regarding the volunteer experience at insert org name here.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If you would like to discuss these comments further, please feel free to contact:

Name and position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Text: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(Or if you have an established volunteer feedback policy – state the process for completing this)*

Thank you for providing your responses.

Responses will contribute to our continuous improvement and quality management.

We will summarise the completed surveys and publish the key findings in “insert newsletter/annual report/ email/ monthly meeting…”