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| **VOLUNTEER APPLICATION FORM**  | **<Insert your** **logo here>**  |
| **Personal Details** |
| **Name:** |  | **Preferred Name:** |  |
| **Suburb:** |  | **Phone Number:** |  |
| **Email Address:** |  |
| **I prefer to be contacted by:** | **⃞** Call **⃞** Text **⃞** Email  |
| **Volunteer Information** |
| **What volunteer position are you applying for?****Include positions relevant to your organisation** | **⃞** Administration (answering phones, checking emails, office tidying)**⃞** Kitchen (preparing ingredients, cooking meals, serving food, cleaning)**⃞** Garden (mowing, trimming bushes, planting, watering, weeding)**⃞** Board Member (attending meetings, sharing thoughts and opinions) |
| **What days and times do you think you could volunteer?** **Or include specific times and days your organisation needs someone to vol e.g. Are you available between 10am & 2pm on a weekday?** |  |
| **Is there anything that you are hoping to gain from your volunteering experience?***E.g. work experience, meeting new people, learning skills* |  |
| **Is there anything we need to know about to make sure you have a positive volunteering experience?** *E.g. medical/health concerns, accessibility, preferences* |  |
| **Include any other questions that would help screen someone for the position. E.g. absolutely necessary to the position e.g. drivers licence (for a bus driver) or speaks another language (for community visitors or cultural programs)** |
| **Clearances**  |
| **I have, or am willing to obtain any necessary checks required of a position, including a Police Clearance and/or a Working with Children Check.** | **⃞** Yes **⃞** No  |
| **To the best of my knowledge the information on this form is true, and I am unaware of any circumstance which would affect my ability to volunteer at <insert your org name here>. Should this situation change, I will advise the person to whom I am responsible.** |
| **Volunteer Signature:**  | **Date:**  |